<u>Urgent/Time Bound</u>

प्रेषक

निदेशक उच्चतर शिक्षा
हरियाणा, पंचकुला।

सेवा में,

1. प्राचार्य, हरियाणा राज्य में स्थित सभी राजकीय महाविद्यालय।
2. हरियाणा राज्य में स्थित सभी एन0सी0सी0 बटालियन।
3. हरियाणा राज्य में स्थित सभी उप मण्डल पुस्कालय / जिला पुस्तकालय / राज्य केंद्रिय पुस्तकालय।

यादि क्रमांक 2 / 7–2021 एच0आर0एम0एस0
दिनांक, पंचकुला 16-11-2022

विषयः– **Regarding completion of Service Book Validation of all the employees in Human Resources Management System application (HRMS).**

उपरोक्त विषय के संदर्भ में।

विषयांकित मामले में आपको लिखा जाता है कि Under Secretary HR-III, O/o Chief Secretary to Government Haryana से प्राप्त पत्र अशा0क्र0 10/01/2022&3CCII दिनांक 15.11.2022 के अनुसार माननीय अतिरिक्त मुख्य सचिव, वित विभाग की अध्यक्षता में आज दिनांक 16.10.2022 को प्रातः 11:00 बजे बैठक होनी सूनिश्चित हुई है। अतः आप सभी से अनुरोध है कि अपने अधीनस्थ कार्यरत सभी कर्मचारियों की **Service Book Validation** का कार्य दिनांक 17.11.2022 दोपहर 03:00 बजे तक पूर्ण करना सूनिश्चित करे।

मामले को उच्च प्रथमिकता दे।

प्रति संलग्न

16/11/22

संयुक्त निदेशक एच0आर0एम0एस0
कृतेः कार्यालय निदेशक उच्चतर शिक्षा
हरियाणा, पंचकुला

पृष्ठांकन क्रमांक   दिनांक, पंचकुला

उपरोक्त की एक प्रति निम्न को इस अनुरोध के साथ भेजी जाती है कि कि अपने अधीनस्थ कार्यरत सभी कर्मचारियों की **Service Book Validation** का कार्य आज दिनांक 16.11.2022 प्रातः 11:00 बजे तक पूर्ण करना सूनिश्चित करे।

1. उप–निदेशक एन0सी0सी0,
2. उप–निदेशक लाइब्रेरी,
3. उप–निदेशकएम0ई0
4. IT Cell to upload a copy on web portal

16/11/22

संयुक्त निदेशक एच0आर0एम0एस0
कृतेः कार्यालय निदेशक उच्चतर शिक्षा
हरियाणा, पंचकुला

No. 10/01/2022-3CCII
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT

Dated Chandigarh, the 15th Nov 2022

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments

Subject: Regarding completion of Service Book Validation of all the employees in Human Resources Management System application (HRMS).

Sir/Madam

I am directed to invite your attention to the subject cited above and to say that it has come to notice that Departments have not completed the validation of Service Book of their employees in HRMS.

2. In this regard, Government has decided that all the departments shall complete the Service Book Validation of their employees by 30.11.2022 positively without fail. Status of Service Book Validation of all the departments has been enclosed for your reference please.

3. Further, a Video Conference (VC) has been scheduled on 16.11.2022 at 11:00 AM under the Chairmanship of Additional Chief Secretary to Government Haryana, Finance Department. It is also decided that HoDs along with their HRMS nodal officer of 25 departments with larger pendency as per enclosed status (from Sr. No. 1 to 25) shall attend the VC. Link of the VC will be shared separately.

4. These instructions may please be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,

Under Secretary HR-III,
for Chief Secretary to Government Haryana.

Endst. No. 10/01/2022-3CCII

Dated Chandigarh, the 15th Nov 2022

A copy is forwarded to Sh. Deepak Bansal, SIO NIC, Haryana Civil Secretariat, Sector-17, Chandigarh for necessary action please.

Under Secretary HR-III,
for Chief Secretary to Government Haryana.

Department - HRMS ServiceBook Validation Status

SNO.	Department Name	Total Employees Finalized Records	Pending At Checker	Pending At Employee(Verification)	Pending At Checker With Objection	Pending At Employee Re-Verification	Pending At Checker for Final Verification	Record Verified	%	Total Pending at Checker	Total Pending at Employee	Total Pending
1	High Court	6854	6848	3	0	0	0	3	0.04	6848	3	6851
2	Education (Secondary)	38822	3988	286	59	20	141	34328	88.42	4188	306	4494
3	Education (Elementry)	52301	3239	307	55	25	199	48476	92.69	3493	332	3825
4	Health	15487	2656	213	29	16	61	12512	80.79	2746	229	2975
5	Animal Husbandry	6767	1556	764	144	40	156	4107	60.69	1856	804	2660
6	Police	52863	588	293	61	188	372	51361	97.16	1021	481	1502
7	Land Records	2072	776	312	11	1	66	906	43.73	853	313	1166
8	Irrigation and Water Resources Department	8724	388	541	111	7	85	7592	87.02	584	548	1132
9	Development and Panchayat	3734	491	370	43	31	92	2707	72.5	626	401	1027
10	Skill Development and Industrial Training Department	3088	720	52	21	10	38	2247	72.77	779	62	841
11	Education (Higher)	5038	551	68	27	16	121	4255	84.46	699	84	783
12	Transport	15807	696	43	4	4	21	15039	95.14	721	47	768
13	PWD (Buildings and Roads)	6156	194	390	33	39	72	5428	88.17	299	429	728
14	Family Welfare	2235	516	14	1	2	5	1697	75.93	522	16	538
15	Employees State Insurance, Health Care	1513	336	23	8	2	10	1134	74.95	354	25	379
16	Technical Education	1059	176	39	6	3	21	814	76.86	203	42	245
17	Medical Education and Research	1544	44	80	30	55	22	1313	85.04	96	135	231
18	Agriculture and Farmer Welfare Department	2291	152	29	10	3	12	2085	91.01	174	32	206
19	Public Health Engineering Department	8904	163	23	5	2	9	8702	97.73	177	25	202
20	Sports and Youth Welfare	950	53	116	12	0	11	758	79.79	76	116	192

Department - HRMS ServiceBook Validation Status

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21	Registrar, Co-operative Societies, Haryana	1094	156	19	4	0	3	912	83.36	163	19	182
22	Sainik and ArdhSainik Welfare Department	249	103	17	4	0	8	117	46.99	115	17	132
23	Directorate of Fire Services	488	96	29	1	0	4	358	73.36	101	29	130
24	Prosecution	721	70	26	5	2	0	618	85.71	75	28	103
25	Prisons	2555	53	32	4	1	4	2461	96.32	61	33	94
26	Rehabilitation	85	45	28	1	4	4	3	3.53	50	32	82
27	Forests	2273	32	25	12	4	6	2194	96.52	50	29	79
28	Directorate of Industries	233	27	27	17	3	5	154	66.09	49	30	79
29	Elections	163	66	5	5	0	3	84	51.53	74	5	79
30	Town and Country Planning	745	33	17	4	4	7	680	91.28	44	21	65
31	Divisional Commissioner Hissar	837	40	4	1	1	5	786	93.91	46	5	51
32	Advocate General	167	45	0	1	3	1	117	70.06	47	3	50
33	Labour	648	23	8	5	3	2	607	93.67	30	11	41
34	Divisional Commissioner Ambala	582	25	11	2	0	3	541	92.96	30	11	41
35	Treasury and Accounts	555	20	5	14	2	0	514	92.61	34	7	41
36	Excise And Taxation	2746	17	9	4	1	7	2708	98.62	28	10	38
37	Chief Secretariat Establishment.	1261	16	8	0	3	11	1223	96.99	27	11	38
38	Transport Commissioner Haryana	366	20	10	2	0	6	328	89.62	28	10	38
39	Divisional Commissioner Gurgaon	481	20	5	1	1	10	444	92.31	31	6	37
40	Social Justice and Empowerment	326	27	2	2	0	5	290	88.96	34	2	36

Department - HRMS ServiceBook Validation Status

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41	Food, Civil Supplies and Consumer Affairs Department	1567	25	7	0	1	0	1534	97.89	25	8	33
42	Revenue	518	8	11	8	4	2	485	93.63	18	15	33
43	Divisional Commissioner Karnal	507	30	3	0	0	0	474	93.49	30	3	33
44	Divisional Commissioner Public Relations	565	19	6	3	3	1	533	94.34	23	9	32
45	Divisional Commissioner Rohtak	915	23	5	0	1	1	885	96.72	24	6	30
46	Divisional Commissioner Faridabad	360	13	9	3	0	3	332	92.22	19	9	28
47	Employment	424	19	2	1	1	1	400	94.34	21	3	24
48	Legal Service Authority	177	21	2	1	0	0	153	86.44	22	2	24
49	Horticulture	631	13	4	3	1	1	609	96.51	17	5	22
50	Mines and Geology	195	7	8	2	1	3	174	89.23	12	9	21
51	Department of Economic and Statistical Analysis, Haryana	327	9	6	1	2	2	307	93.88	12	8	20
52	AYUSH	1021	13	3	0	3	0	1002	98.14	13	6	19
53	Directorate of Micro, Small and Medium Enterprises	227	11	3	1	1	1	210	92.51	13	4	17
54	Local Audit Department	305	7	6	2	1	0	289	94.75	9	7	16
55	Urban Estates	158	10	1	1	1	3	142	89.87	14	2	16
56	Architecture	90	2	4	0	1	8	75	83.33	10	5	15
57	Welfare of S.Cs,S.Ts and Other B.Cs	386	9	4	0	0	0	373	96.63	9	4	13
58	Consolidation	137	10	1	0	0	2	124	90.51	12	1	13
59	Director Urban Local Bodies	104	8	3	1	1	0	91	87.5	9	4	13

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60	Women and Child Development	1345	2	1	4	1	4	1333	99.11	10	2	12
61	Fisheries	304	9	1	1	1	0	292	96.05	10	2	12
62	Printing and Stationery	236	5	4	1	1	1	224	94.92	7	5	12
63	Environment and Climate Change	38	9	2	1	0	0	26	68.42	10	2	12
64	Chief Electrical Inspector	43	6	2	0	0	0	35	81.4	6	2	8
65	Vigilance	9	8	0	0	0	0	1	11.11	8	0	8
66	Haryana Vidhan Sabha	306	0	5	1	1	0	299	97.71	1	6	7
67	State Election Commission Haryana	59	1	3	0	2	1	52	88.14	2	5	7
68	Food and Drugs Administration Haryana	260	4	2	0	0	0	254	97.69	4	2	6
69	Archaeology and Museums	39	5	1	0	0	0	33	84.62	5	1	6
70	State Vigilance Bureau	415	3	2	0	0	0	410	98.8	3	2	5
71	Tourism	15	1	0	2	1	1	10	66.67	4	1	5
72	Department of New and Renewable Energy	97	4	0	0	0	0	93	95.88	4	0	4
73	Directorate of Supplies and Disposals	42	4	0	0	0	0	38	90.48	4	0	4
74	Home Guard and Civil Defence	227	3	0	0	0	0	224	98.68	3	0	3
75	Haryana Staff Selection Commission	87	1	1	0	0	0	85	97.7	1	1	2
76	Law and Legislative	76	2	0	0	0	0	74	97.37	2	0	2
77	Civil Aviation	46	1	0	0	1	0	44	95.65	1	1	2
78	Small Savings & Lotteries	16	2	0	0	0	0	14	87.5	2	0	2
79	Administrator General and Official Trustee Haryana	10	2	0	0	0	0	8	80	2	0	2

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80	Hospitality Organisation	163	1	0	0	0	0	162	99.39	1	0	1
81	Haryana Public Service Commission	71	1	0	0	0	0	70	98.59	1	0	1
82	Haryana Raj Bhawan	62	1	0	0	0	0	61	98.39	1	0	1
83	Lokayukt Haryana	25	0	1	0	0	0	24	96	0	1	1
84	Archives	22	1	0	0	0	0	21	95.45	1	0	1
85	State Information Commission, Haryana	18	0	1	0	0	0	17	94.44	0	1	1
86	Housing for All	1	1	0	0	0	0	0	0	1	0	1
87	Haryana Backward Class Commission	1	1	0	0	0	0	0	0	1	0	1
88	Cultural Affairs	9	0	0	0	0	3	9	100	1	0	1
89	Gurudwara Election	4	0	0	0	0	0	4	100	0	0	0
90	Information Technology, Electronics and Communication Department	7	0	0	0	0	0	7	100	0	0	0
91	Rural Development	37	0	0	0	0	0	37	100	0	0	0
92	Science and Technology	10	0	0	0	0	0	10	100	0	0	0
	Total	265498	25410	4367	793	525	1637	232766	83.93	27840	4892	32732