

MOST URGENT

From

Director General Higher Education
Haryana, Panchkula

To

1. All DHEO Haryana.
2. All Principals, Haryana Govt. Colleges/Libraries/NCC Unit

Memo No. 2/6-2026 HRMS
Dated, Panchkula, the 06.07.2026

Subject:-- Regarding Minutes to meeting held on 01.05.2026 to review e-office, ACR, CFMS and HRMS implementation.

Kindly refer on the subject cited above.

It is to inform you that a review meeting is held under the Chairmanship of Chief Secretary to Government Haryana vide which they directed to implement the HRMS Software. **(Minutes of meeting copy attached)**

You are requested to update ACP, Pay Fixation, Salary Generation, Service Book, Deputation, Disciplinary module, Leave Management, Online Transfer Policy, Promotion Management, Property Return Details, Resignation, Transfer and posting management, uploading of ACR and other module available in HRMS portal on urgent basis so that accurate record of all employee will be available on HRMS portal. Please treat it as most urgent.

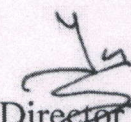
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Joint Director HRMS
for Director General Higher Education
Haryana, Panchkula

Endst: No Even

Dated: Panchkula the 06.07.2026

A copy forward to following for information and necessary action:

1. PS to W/Director General Higher Education.
2. Junior Scale Stenographer to W/Joint Director Administration.
3. Supdt. College-1/Accounts/Administration/College-VII/
CollegeVII/Vigilance/ME/NCC/Library.
4. Incharge IT Cell for uploading on Web-portal.


Joint Director HRMS
for Director General Higher Education
Haryana, Panchkula