

By Registered post.

From

Director General Higher Education
Haryana, Panchkula

To

All the Principals of Government Colleges
in the State of Haryana

Memo No. 21/48-2021 ME(1)

Dated, Panchkula, the 19-2-2026

Subject:- Regarding Amended Tentative Schedule for the ongoing Model Online Transfer Drive for the post of Deputy Superintendent, Assistant, Clerk, Junior Lecture Assistant and Laboratory Attendant working in Government Colleges of Haryana.

Kindly refer to this office Memo No. 21/48-2021 ME(1) dated 14.11.2025 on the subject cited above.

It is intimated that earlier the tentative schedule of MOTP for the posts mentioned in the subject was issued vide this office under reference. Now, the above said schedule has been amended, which is as under:-

S. No.	Particular	From Date	To Date
1	Period during which Nodal Officer will undertake preliminary rationalisation:	19-Feb-2026	21-Feb-2026
2	Date before which Nodal Officer will undertake preliminary rationalisation and publish tentative details of posts that are to be opened:	--	22-Feb-2026
3	Period during which employees (under voluntary participation who have given their consent earlier) can withdraw their consent:	23-Feb-2026	25-Feb-2026
4	Date before which Nodal Officer will undertake final Rationalisation and publish final vacant posts available for transfer, list of employees under deemed/voluntary/notional/surplus category by nodal officer:	--	28-Feb-2026
5	Period during which employees can submit their preferences (Round 1):	01- March-2026	05-March-2026
6	Period during which the Nodal Officer will check that all the employees have been allocated unit(s) (Round 1):	06-March-2026	07-March-2026
7	Period during which employees can submit their preferences (Round 2):	08-March-2026	11-March-2026
8	Period during which the Nodal Officer will check that all the employees have been allocated unit(s) (Round 2):	12-March-2026	13-March-2026
9	Period during which employees can submit their preferences (Round 3):	14-March-2026	15-March-2026

10	Period during which the Nodal Officer will check that all the employees have been allocated unit(s) (Round 3):	16-March-2026	17-March-2026
11	Date by which the Final transfer orders will be generated:	--	20-March-2026
12	Date by which the joining & relieving process will be completed:	--	27-March-2026
13	Period during which the employee shall submit application for grievance redressal to the Competent Authority:	28-March-2026	11-April-2026
14	Period during which decision will be taken by the Competent Authority on the grievances of the employees:	12-April-2026	26-April-2026

The amended schedule has been framed keeping in view of administrative feasibility, portal readiness and adequate opportunity to employee at each stage, while ensuring that the overall process is completed in a time bound and transparent manner. In case the department is able to execute the schedule before the timeline, the same will be intimated to all the concerned and necessary action would be undertaken accordingly.

Therefore, you are requested to intimate the above said amended schedule to all the concerned employee covered under subject cited cadre for their information and further necessary action, please.


 Superintendent ME
 for Director General Higher Education,
 Haryana, Panchkula

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Dated, Panchkula

A copy of the above is forwarded to the following for information and necessary action please:-

1. Superintendent HRMS Cell (Local).
2. Incharge IT Cell for uploading on Web Portal.

- SD -
 Superintendent ME
 for Director General Higher Education,
 Haryana, Panchkula