

Reminder-I

From

Director General Higher Education
Haryana, Panchkula

To

The Principals,
All the Govt. Colleges situated in the State.

Memo no. 19/45-2023 Ad(2)

Dated: 28-11-2025

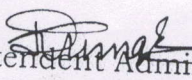
Subject: Regarding up to date service verification for MOTP purpose.

In continuation of this office Memo No. 19/45-2023 Ad(2) dated 24.11.2025 on the subject noted above.

It is intimated that tentative schedule of online transfer drive for the Principal Cadre of Govt. Colleges November, 2025 under Model Online Transfer Policy for year 2025-2026 has been issued vide memo no. DHE 56/2021 Ad(1) dated 14.11.2025.

Vide referred letter you were requested to send up to date service verification of all the Principals within two days. However, information from 34 Principals is received till date. You are therefore, again requested to send the up to date service verification of the Principals posted in Govt. Colleges (who have not sent yet) to this office through e-mail hechryadmn@gmail.com **upto 29.11.2025 positively** before leaving the college otherwise you shall be responsible for any delay / lapse.

Those who have already sent the information need not to send again.

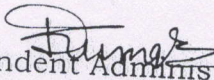

Superintendent Administration
for Director General Higher Education,
Haryana, Panchkula

Dated, Panchkula, the 28-11-2025

Endst. No. Even

A copy is forwarded to the following for information and necessary action:-

1. Deputy Superintendent HRMS branch.
- ✓ 2. IT Cell to upload the letter on portal.


Superintendent Administration
for Director General Higher Education
Haryana, Panchkula