

Registered Post/E-mail.

From

Director General Higher Education, Haryana
Shiksha Sadan, Sector-5, Panchkula

To

The Principals/DDOs of

1. Government College Birohar (Jhajjar)
2. Government College for Women, Karnal
3. Government College for Women, Narnaul

Memo No: 5/4-2024 Lib(2)

Dated Panchkula, the 02.07.2025

Subject : Regarding granting benefit of Haryana Contractual Employees (Security of Service) Act, 2024 amendment Act, 2025

Kindly refer to this office memo No. 5/4-2024 Lib(2) dated 11.02.2025 and 13.05.2025 on the subject cited above.

In this regard, it is intimated that information provided by your good offices on the subject noted above is not found in order. Therefore, you are again requested to provide the information of following contractual employees along with the report of committee constituted in your respective institutions **strictly as per example Performa enclosed**, through email hechrylibraries@gmail.com and by post within two days, please:-

Sr. No	Name of Contractual Employee	Designation	Name of College/Public Library	Remarks
1.	Sh. Gurudev	Library Attendant	GC Birohar (2011 to 2020)	
2.	Sh. Sanjay Kumar	Library Attendant	GCW Karnal	
3.	Smt. Alpana Yadav	Library Attendant	GCW Narnaul	

The concerned Principal/DDO will be responsible for any litigation, if arise later due to not providing the subject cited details within stipulated time, please.

Enclosed : **Example Performa**


Deputy Superintendent Library
for Director General Higher Education,
Haryana, Panchkula

✓ CC : IT Cell to upload in the portal, please.

Example Performa

An employee X joined initially as Junior Librarian on contract bases on 12.08.2018.

Sr. No.	Family ID No.	HKRNL ID No.	Name of Employee	Father/Husband Name	Date of Birth	Current Designation	Working under Part- I/Part-II/ HKRNL	Initial date of Joining	Year wise detail of experience	No of days for which remuneration received	Details of GAP period, if any	Total experience upto 15.08.2024	Signature of candidate	Remarks
1	Aaa	Bbb	X	Y	Aabbcccc	Junior Librarian	HKRNL	12.08.2018	12.08.2018	340	25 days	1 st year		Eligible
									12.08.2019	300	66 days	2 nd year		
									12.08.2020	365	Nil	3 rd year		
									12.08.2021	365	Nil	4 th year		
									12.08.2022	365	Nil	5 th year		
									12.08.2023	366	Nil	6 th year		

Certificate : It is certified that the above mentioned details of the contractual employees has been checked and verified from the original record and the candidates mentioned above are found eligible as per term and condition of Haryana Contractual employees (Security of Service) Act, 2024 and Haryana Contractual employees (Security of Service) Amendment Ordinance , 2025.

(Signature of Committee members with name, date and stamp.)