

**OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA, PANCHKULA**

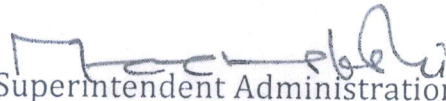
**ORDER**

No. KW 12/1-2019 Ad(3)

Dated, Panchkula, the 05.04.2022

A copy of letter No. 13/58/2020-3AP dated 15.03.2022 received from Superintendent Accounts & Partition O/o Chief Secretary to Govt. Haryana regarding Certificate for the drawal of House Rent Allowance for the calendar year 2022-23." is forwarded to the following for strict compliance:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, NCC Units in the State.
3. Registrar, Kurukshetra University, Kurukshetra/Maharishi Dayanand University, Rohtak/ Chaudhary Devi Lal University, Sirsa/Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)/Indira Gandhi University, Meerpur (Rewari)/Chaudhary Ranbir Singh University, Jind/Chaudhary Bansi Lal University, Bhiwani/ Gurugram University, Gurugram/ B.R. Ambedkar National Law University, Rai (Sonapat)/Balmiki Sanskrit University, Mundri, Kaithal
4. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/ Librarian.

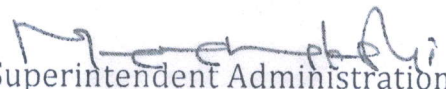
  
Superintendent Administration  
for Director Higher Education, Haryana,  
Panchkula.

Endst. No. Even

Dated, Panchkula the 07-04-2022

A copy is forwarded to the following for information and necessary action:-

1. PS/DHE, PA/JDA.
2. Registrar Education.
3. Incharge IT Cell please upload on web portal.

  
Superintendent Administration  
for Director Higher Education, Haryana,  
Panchkula.



Date Bound  
Most Immediate

Subject:- Regarding Certificate for the drawal of House Rent Allowance for the calendar year 2022-23.

Will the

1. All Special Senior Secretaries/Senior Secretaries/ Secretaries/ Private Secretaries to CM/Deputy CM/ Ministers/State Ministers/CPS/CS/PSCM/ APSCM/DPSCM /OSD to CM/POSD to CM/ Political Secretary to CM/ Advisor to CM/ ACS/Principal Secretary/ Secretary /Special Secretary.
2. Joint Secretaries/ Deputy Secretaries/ Under Secretaries/ Superintendents and all Class III and Class IV Officials working in Haryana Civil Secretariat, Chandigarh.

Kindly refer to the subject noted above?

2. In term of rule14 of Haryana Civil Services (Allowances to Government Employees) Rules, 2016, it is mandatory for every Government employee to submit certificate for the drawal of House Rent Allowance in the starting of every financial year. Therefore, it is directed to submit their consent on the enclosed prescribed performa regarding HRA latest by 08.04.2022 in Accounts Branch and Accounts and Partition Branch respectively for the calendar year 2022-23. In the absence of failing to submit information in prescribed performa, HRA may be considered to be withheld.

3. It is also directed that the Government employees those are residing in government houses kindly acknowledge through a certificate in their respective branches.

4. This may be treated as **MOST URGENT.**

(the copy of performa and certificate may be download from the website [www.csharyana.gov.in](http://www.csharyana.gov.in))

*Bansilal*  
Superintendent Accounts & Partition  
for Chief Secretary to Government, Haryana.

Chief & Spl. Secy.

To  
Date.....17.03.2022

1. All Special Senior Secretaries/Senior Secretaries/ Secretaries/ Private Secretaries to CM/Deputy CM/ Ministers/State Ministers/CPS/CS/PSCM/ APSCM/DPSCM /OSD to CM/POSD to CM/ Political Secretary to CM/ Advisor to CM/ ACS/Principal Secretary/ Secretary /Special Secretary.
2. Joint Secretaries/ Deputy Secretaries/ Under Secretaries/ Superintendents and all Class III and Class IV Officials working in Haryana Civil Secretariat, Chandigarh.

U.O.No.13/58/2020-3AP

Dated Chandigarh the 15.03.2022

HARYANA CIVIL SECRETARIAT, CHANDIGARH

CERTIFICATE FOR THE DRAWAL OF HOUSE RENT ALLOWANCE FOR THE CALENDAR YEAR  
2022-23.

Certificate

1. I certify that no Government accommodation or rent free accommodation has been allotted to me or my spouse by any Department or Organization under Haryana Government or any other Government upto 20 kms outer limits of the Municipal limit of place of my posting.
2. I certify that I am not residing in a Government accommodation or rent free accommodation allotted to any member of my family, by any Department or Organization under Haryana Government or any other Government upto 20 kms. outer limits of the Municipal limit of place of my posting.
3. I certify that I am residing in a rented house and have paid. ₹ \_\_\_\_\_ as rent for the month of \_\_\_\_\_ for House No. \_\_\_\_\_ Street \_\_\_\_\_ Sector \_\_\_\_\_ City \_\_\_\_\_.
4. I certify that I am residing in own house, i.e. in a house owned by me/ my spouse/ son/ daughter/ parents/ grand-parents/ parents-in-law, House No. \_\_\_\_\_ Sector/Street \_\_\_\_\_ City \_\_\_\_\_.

(Signature of the official)

Dated

Name in Capital letters \_\_\_\_\_

Father's Name \_\_\_\_\_

Designation \_\_\_\_\_

Branch \_\_\_\_\_



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HARYANA CIVIL SECRETARIAT, CHANDIGARH  
CERTIFICATE FOR THE DRAWAL OF HOUSE RENT ALLOWANCE FOR THE CALENDAR YEAR  
2022-23.

Certificate

I certify that I am residing in Government house, i.e. in a house allotted to me  
/ my spouse / son / daughter / parents / grand-parents / parents-in-law, House  
No. \_\_\_\_\_ Sector/Street \_\_\_\_\_ City \_\_\_\_\_.

s

(Signature of the official)

Dated

Name in Capital letters \_\_\_\_\_

Father's Name \_\_\_\_\_

Designation \_\_\_\_\_

Branch \_\_\_\_\_