

From

Director General Higher Education
Haryana

To

The Principals of All Govt. Colleges in the state
The Principals of All Aided Colleges in the state

Memo No. 2/2-2020 Edusat

Dated 16/12/2020

Subject: Regarding the development of e-content for the session 2020-21

Kindly refer to the subject cited above;

You are requested to direct subject nodal officers of your college to get the video lectures recorded from the resource persons of their subject across Haryana for the even semester (Sem. II, IV, VI) of undergraduate courses. The list of subject nodal officers is given in Annexure I. The detailed guidelines for nodal officers and resource persons are given in Annexure II. The nodal officers must share the details of resource persons along with their topic name by 25th December, 2020 and also send the complete list of verified video lectures in the following format at edusathechry@gmail.com before 05th January, 2021 positively.

Course	Semester	Subject	Nomen- clature of the paper	Topic Name	Name of resource person	College name	YouTube link of lecture

Baneja
15/12/2020
Project Officer Edusat
for Director General Higher Education
Haryana, Panchkula

[Signature]

Annexure I

Subject	Teacher Name	College	Email-Id
Botany	Dr Balkar Singh	Arya PG College Panipat	balkararya@gmail.com
Chemistry	Rajesh Kumar	GCW Gohana	siwach.rajesh@gmail.com
	Rajni Mohil	GCW Sec 14 Panchkula	rajni.mohil@gmail.com
Commerce/Management	Meenakshi	GCG Palwal (Kurukshetra)	rajmeenu1972@gmail.com
Computer Science/IT	Sunil Taneja	GC Bilaspur	suniltaneja.iitd@gmail.com
	Nitika Arora	GC Matak Majri	nitikabhandari970@yahoo.com
Economics	Meenu Jain	DAV College for Girls, Yamunanagar	meenujain_12@yahoo.com
English	Vineeta Gupta	GCW Sector 1 Panchkula	vineeta.gupta76@yahoo.com
Geography	Veena Rani	GCW Sector 14 Panchkula	veenatarunk@gmail.com
History	Atul Yadav	GC Ambala Cantt	atulyadav72@gmail.com
Mass Communication	Chitra Tanwar	GC Sector 1 Panchkula	tanwarchitra@gmail.com
Maths	Sudhir Pujara	GC Panipat	sudhirpujaramaths@gmail.com
Physical Education	Ram Mehar	GC Sector 1 Panchkula	rammehar2@gmail.com
Physics	Indu Bala	GCW Sector 14 Panchkula	indu4.230@gmail.com
Political Science	Richa	GCG Ballabgarh, Faridabad	richa.gt11@gmail.com
Psychology	Ajay Gauri	GC Saha	drajay76@ymail.com
Zoology	Adarsh Deep Kaur	GCW Sector-14 Panchkula	adkt@rediffmail.com
Bio – Technology	Shalini Malhotra	GC Faridabad	drshalini07@gmail.com
Defence studies	Vinod Malik	GC Meham	malik323@gmail.com

Electronics	Satish Kumar	GC Karnal	ksatish2021@gmail.com
Fine Arts	Gagandeep Kaur	GC Ambala Cantt.	toor_gagandeeo@yahoo.co.in
Geology	Jai Pal	GC Narnaul	banwala.jp333@gmail.com
Hindi	Krishan Kumar	GCG Palwal (Kurukshetra), Kurukshetra	krishan.banwala@gmail.com
Home Science	Mani Narwal	GCW Sector 14 Panchkula	maninarwal@hotmail.com
Micro Biology	Richa Setia	GC Sector 1 Panchkula	richaasetia@gmail.com
Music(I)	Chander Pal Punia	GMN College Ambala Cantt.	drpuniachanderpal@gmail.com
Music(V)	Vivek Ranga	GCW Karnal	vivekranga18@yahoo.co.in
Philosophy	Satya Narayan	GCW Sector 14 Panchkula	narayansatya1966@gmail.com
Public Administration	Sunita Dhaka	GCW Sector 14 Gurugram	drrajvirdhaka@rediffmail.com
Punjabi	Jagpal	GC Barwala	jagpal1974singh@gmail.com
Sanskrit	Minakshi Pandey	DGC Gurgaon	minakshipathak7@gmail.com
Sociology	Bhup Singh	DGC Gurgaon	gaurbhupsingh@yahoo.com
Tourism	Anil Lalit	GC Kaithal	anillalit02@gmail.com
Statistics	Meena Kumari	Hindu Girls college, Sonipat	meenaporja@rediffmail.com

Annexure II

Guidelines for Nodal Officers

- You are requested to assign topics to subject resource persons strictly in line with the syllabus which is common among most of the universities.
- Check the content quality of each lecture before sharing with the department. Each lecture must be checked thoroughly and approved in terms of its quality.
- The details of lectures must be according to the prescribed format cited above.
- For every course and its related ongoing semester, kindly prepare a different spreadsheet and assemble them in a single workbook.

Guidelines for Resource Persons

- The lecture should be in a video format with time duration of 30-35 minutes approximately. Upload the video lecture on your YouTube channel and kindly share the link with the designated Nodal Officer.
- At the end of every video lecture, provide a test of at least 10 Multiple Choice Questions with proper audio narration and description.
- The lectures should be recorded in full clarity with no background noise and interruptions. Ensure video and audio quality.
- Do not advertise your YouTube channel during the lecture.
- No reference should be made or mentioned about the COVID pandemic in the lecture.
- Give a brief introduction about yourself in the first slide of your lecture. In case you wish to use a white board, you can take at most 30 seconds for your introduction.
- The video lectures prepared using MS PowerPoint should be recorded in a full screen mode and must be properly formatted in clear and identical font size. Color coordination and layout must be visually clear and readable.

