

From

Director General Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula

To

All the Principals
of the Govt. Colleges in the State.

Memo No. 18/20-2000 C-III (3)



Dated, Panchkula 24-02-2015

Subject:- Hostel Rules and Guidelines in Government Colleges.

In continuation of letter No. 18/20-2000 C-III (3) dated 02.06.2014 the further amendments/ Guidelines has been made in hostel Rules are as under:-

1. Ragging and strike are strictly prohibited. If any hostel inmates are found to be involved in ragging or strike, he/she will be expelled from hostel without notice.
2. All hostellers must pay their hostel mess dues by 10th every month or they will have to pay 50/- rupees fine till 20th and 100 rupees till 30th of the month.
3. Hostellers are not allowed to keep with them iron, electric kettle, any type of drugs or alcohol, vulgar literature.
4. Hostel warden may visit their rooms any time with members of hostel management and search cupboards and rooms. In case of doubt warning notice will be issued to the Roommates/particulars hosteller and hosteller will be expelled from the hostel if that doubt is proved by hostel committee and in such case that room will be allotted to the students in waiting list.
5. Night pass for staying outside the hostel, will be issued to all hostellers and they will have to get it signed from the local guardian or parents with whom they will stay for the night. Night stay with local guardian will be allowed only with the prior permission from the parents by Hostel Supdt./Warden.
6. All the hostellers will have to pay full dues of mess for full month despite the fact whether they eat or not in the hostel mess. This rule will be implemented on all hostellers for full session except the end of semester's exam.
7. Parents must contact the Principal or Warden for taking permission of any type of leave of their ward from hostel.
8. Parents/Local Guardian/visitors mentioned in the admission form must put their signature in the hostel register at the hostel gate and see their wards after seeking permission from hostel supdt on the day of visiting.
9. All hostellers will have to report to the hostel supdt at a fixed time every day. No hosteller is allowed to go out of college campus without prior permission of the principal warden. In case of disobedience the hosteller will be issued warning with message to parents and strict action will be taken by the hostel committee. No relaxation will be given in any case.

10. In case of the health problems, Warden/Hostel Supdt will accompany the sick hosteller to doctor. The sick hosteller will pay for the doctor's fees and medicines. However, first aid will be provided by the college free of cost.
11. In case of Girls Hostel, only mothers are allowed for short visit their daughter's room with the prior permission of hostel supdt.
12. All hostellers are advised to live in the hostel with fraternity, decorum and discipline. Nobody is allowed to disturb other hostel inmates. In case of any complaint from hostel supdt or other hostellers, strict action will be taken. No hostel inmate will engage in any type of quarrel or exchange of vulgar or abusive language if any hosteller found guilty of the above, stern action will be taken against them.
13. If any hostellers have any type of inconvenience or lack of facilities in the hostel, they may request in the writing to the hostel supdt. The hostel committee will look into the matter and find solution as soon as possible.
14. No hosteller is allowed to keep with them the costly or any type of precious thing.
15. In case of emergency, parents must reach on the call of the hostel warden/principal, otherwise college will not be responsible.
16. The above guidelines may be changed and modified from time to time as decided by the hostel committee for the welfare of hostellers.
17. In case any students left the hostel, funds except the govt. receipts will be refunded proportionately with the condition that the same room has been allotted to the another students.


Superintendent College III
for Director General Higher Education
Haryana, Panchkula


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