

From

Director Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula.

To

All the Principals of Govt. Colleges in the State

Memo No. 29/4-2018 Co. (1)
Dated Panchkula, the 27.9.2018


Sub:

Minutes of the meeting with the Principals of 31 Colleges of Excellence held under the Chairmanship of ACS, Higher Education on 30th August, 2018.

Kindly refer to the subject cited above.

I have been directed to forward a copy of minutes of the meeting with the Principals of 31 Colleges of Excellence held under the Chairmanship of ACS, Higher Education on 30th August, 2018 for information and necessary action.

Encl: As Above


Deputy Superintendent Coordination,
for Director Higher Education, Haryana
Panchkula

Minutes of the meeting with the Principals of 31 Colleges of Excellence held under the Chairpersonship of ACS, Higher Education on 30th August, 2018

Meeting to discuss the objectives of Colleges of Excellence and how to improve quality with existing resources and resource requirement for future plans was held under the Chairpersonship of Mrs. Jyoti Arora, IAS, ACS Higher Education on 30th August, 2018. Following officers/representative attended the meetings:

- 1 Sh Anurag Agarwal, IAS Director General Higher Education.
- 2 Mrs. Amrita Singh, HCS, Additional Director Administration
- 3 Principals (Representatives where Principals were unable to attend) from the 31 Colleges of Excellence
- 4 Officers from the Head Quarter
- 5 Representatives from M/s KPMG

Discussion and decisions:

1. Each COE should prepare an action plan to raise standards of quality. *of education*
(Action by Principals and DD Coord)
2. Agenda of meeting was taken up with a review of the enrolment over the last five years which has increased in most COEs over the past 5 years, but Colleges at Bhiwani, Jhajjar, Kalka and Sirsa have witnessed a remarkable decline. Principals of these colleges attributed this decline to the opening of new colleges in the vicinity and the preference of students for apprenticeships and polytechnics. Principals were asked to launch enrolment drive for the admissions of next years vigorously.
(Action by Principals)
3. ACSHE asked to draft a deputation policy for the colleges of excellence to ensure that adequate staff remains available in COEs.
(Action by DDI)
4. The decision to increase seats in COESs should be determined by the average cut-off rate in the institutions.
5. In order to have efficient coordination between colleges and head office, department is working to deploy District Higher Education Officers (DHEO) at the district level. All participants appreciated the idea and agreed that it will improve coordination and ensure timely decisions. ACSHE asked to put up the matter.
(Action by DDCoord)
6. It was also discussed that each COES should identify a subject/course of excellence for which they will be known not only in the State but across the Nation. Furthermore the department will provide maximum support to faculty and infrastructure requirements in these specific subject areas.
(Action by Principals)

Done

7. CoEs raised concern over the regular faculty members not taking PG classes. ACSHE and DGHE mentioned that it is of utmost importance that experienced and regular faculty members should take PG classes. It was discussed that necessary instructions in this regard will also be sent from head office.

(Action by DDI)

8. COE also mentioned that ratio for teacher to take theory and practical classes in a day should be defined. It was proposed that teachers should be limited to take not more than 2 practical classes in a day. COEs mentioned that head office should send necessary instruction in this regard along with the number of students to be allowed in a period.

(Action by DDI)

9. ACSHE stressed that all Principals should take at least 6 classes in a week. And if their subject is not taught in the college then they can take classes on skill development or other job oriented courses.

(Action by Principals and Addl Dir Admn)

10. Matter regarding introduction of new courses was discussed. It was explained that less courses were added this year. ACSHE emphasized on the importance of job oriented courses and mentioned UGC offers add on courses which many of our colleges didn't select. Now each COE should shortlist new job oriented courses to be started from the next academic session and proposal should be sent to the Department by 31st October, 2018.

(Action by DDI)

11. Status of placement was also discussed. It was mentioned that placements have been good in Gurgaon and Faridabad colleges. However, in smaller cities campus placements are dismal. ACSHE and DGHE encouraged the principals to share reasons for low placement numbers and remedial steps to be undertaken. COE updated that feedback from visiting companies' cited lack of Language, IT and Soft skills to be the key reasons for not employing a high number of Students from most Government Colleges. Accordingly ACSHE mentioned that department is working on the proposal to provide skill gap assessment and training along with placement assistance which can be helpful to the COEs in increasing placements. After discussion with the Principals and all representatives it was decided that a pilot should focus only on 4 districts and if the scheme is found to be effective then it can be implemented in other COESs and subsequently all other State Colleges.

(Action by DD Placement)

12. One of the Principals suggested that the frequency of pre placement training provided by college placement training cells should be increased to at-least 3 to 4 times a year instead of just once a year. Some Principals suggested that the format of Placement

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Fairs should be changed and they should go on for at least two days and adequate funds should be allotted to colleges to organize these fairs.

(Action by DD Placement)

13. For Recognition and NAAC Accreditation COE were told to setup and activate IQAC cells. ACSHE also encouraged COEs to have weekly meeting with teaching staff to discuss various issues and challenges to improve overall quality and NAAC grading. This meeting may be held once in a week preferably every Tuesday.

(Action by Principals)

14. Concept of DRISHTI was also explained to all COEs. It was mentioned that department is providing necessary digital infrastructure, e Content and training to use e Content. COEs principals requested that they should also be imparted training on e Content. Proposal to be put up DD Coord.

(Action by DDCoord)

15. The COES were reintroduced to the PRaYAAS framework and they were informed of its availability on the DHE Haryana Website, the Implementation strategy was discussed in detail with the Principals. COES Principals were encouraged to provide feedback within a week.

(Action by Principals)

16. DGHE also mentioned that these days students are facing various psychological and mental stress issues. Accordingly department is launching a helpline which will assist students career counseling and managing stress.

(Action by DDCoord)

17. ACSHE informed the Principals that there will be regular inspection of colleges by head quarter officers with regard to workload, infrastructure, and compliances to various initiatives and directions from the head office.

(Action by DDCoord)

18. There should be regular assembly of students once a month before college hours in which some motivational talks/career counseling sessions/ways to bond well with the alma mater etc. may be arranged.

(Action by Principals)

19. ACSHE asked COEs to make colleges more vibrant and involve students in making such ambience in the colleges. DGHE encouraged that COE should prepare an Action Plan to continue their pursuit of excellence.

(Action by Principals)

Meeting ended with vote of thanks to the chair.

Annex to